



2024-2025 University Administered Scholarship Appeal

STUDENT NAME: _____ OSU ID: _____

APPEAL PROCESS

The Ohio State University has established an appeal process for the loss of a scholarship due to an extenuating circumstance or being enrolled less than full time their final term at Ohio State. Scholarships that may be appealed using this form: merit scholarships, Morrill Scholars Program, National Buckeye, Land Grant Opportunity Scholarship and Young Scholars Program.

If you have lost eligibility for a scholarship that was provided by a department or college, please reach out to that department or college.

Unless otherwise indicated, scholarships carry a maximum of 8 semesters of eligibility. A semester of eligibility is considered used any time a student receives any university administered merit or need-based aid, even if the scholarship you are appealing for today was not utilized during that semester. Exceeding this maximum, regardless of the circumstance, is not appealable.

Once reviewed you will be notified in 7-10 business days of the decision via your university email address.

APPEAL OPTIONS - SELECT ONLY ONE

Less than full-time in final semester

Choose this option if you will be graduating this semester and will not be enrolled full time. If approved, offers will be prorated based on the number of enrolled credit hours. *If the appeal is approved, but you do not graduate for any reason your final semester, you will no longer be eligible for future disbursements of the scholarship.*

*Please indicate how many hours you are enrolled in for your final semester: _____

To successfully appeal:

- The enrollment in the system must match the number of hours listed in the space provided on this form*
- Students must have applied for graduation before submitting an appeal
- No further documentation is required

Extenuating circumstances

Choose this option if you experienced an extenuating circumstance such as a death of an immediate family member, physical illness/injury, mental illness/injury, learning disability or extreme family or personal issues. The appeal must provide clear documentation of the circumstance as well as a concise plan of how you have remedied the situation. Absent a compelling case, clear documentation, and a plan for the future, your appeal may be denied.

Please indicate which semester you are appealing for the scholarship: _____

Required documentation:

- A signed copy of this form
- Explanation of circumstances and resolution to improve GPA (if applicable)
- Documentation of the extenuating circumstance referenced in your statement
- Documentation of the resolution and/or plan going forward

SIGNATURES AND CERTIFICATION

All information on this form is true and complete to the best of my knowledge. I understand the information I submit may be shared with university offices that have a need to know for purposes of reviewing and processing this appeal, and/or to comply with university policy or law.

Student Signature (do not type)

Printed Name

Date

To return this form:

Students may upload all forms and documents to the Secure Document Uploader: sfa.osu.edu | Fax to: 614-292-9264 |

Mail to: Buckeye Link, P.O. Box 183029 Columbus OH 43218-3029 | Questions: 614-292-0300 or help.osu.edu.

Note: Do not submit this form or any supporting documents via email.

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